

# **Rec Sports Facility Assistant**

## Position Description

Rec Sports Facility Assistants are responsible for monitoring access to Bourgeois Hall and ensuring all patrons entering the facility have a valid ID/Cajun card. Facility Assistants serve as the first point of contact for patrons and are knowledgeable about Rec Sports policies and procedures. Rec Sports Facility Assistants aid in providing an enjoyable experience for all UL Lafayette students and faculty/staff.

## Position Responsibilities

- Greet patrons and provide information regarding Rec Sports, programs, services, and events
- Respond to emergency situations and adhere to established protocols
- Maintain knowledge and understanding of emergency action plan
- Ability and willingness to enforce rules and regulations
- Promote and maintain a high standard of cleanliness and appearance of Bourgeois Hall
- Assist in all custodial operations and complete daily assigned tasks
- Perform laundry duties including washing, drying, folding and storage of all towels
- Assist Facility Supervisor with equipment set up, oversight, and takedown for events and open recreation
- Assist patrons with check in/out of open recreation equipment and towels

## Preferred Skills

• Previous experience in a service position

#### Qualifications

- Current UL Lafayette student
- Not employed with any other UL Lafayette department

## Anticipated Schedule/Hours

#### HOURS OF OPERATION

- Monday-Thursday 6:00am-10:00pm
- Friday 6:00am-8:00pm
- Saturday-Sunday 10:00am-6:00pm

#### TYPICAL SHIFT LENGTH

• 2-3 hours

#### How to Apply

Complete the **<u>Rec Sports Student Employee Application</u>** on the Rec Sports website.